

Rio Rancho Public Schools Rules of Appropriate Use Student Form

These guidelines, along with RRPS Board policies, must be followed to prevent loss of network and Internet privileges in Rio Rancho Public Schools.

1. **All use of RRPS computers, networks, and the Internet must be in support of educational goals.**
2. Do not use a computer to harm other people or their work. (Board Policy, Article 477)
3. Do not damage the computer or the network in any way. (Board Policy, Article 477)
4. Do not download or install your own software, shareware, or freeware. (Board Policy, Articles 477 & 478)
5. Do not violate copyright laws. (Board Policy, Articles 475 & 477)
6. Do not view, send, or display offensive messages or pictures. Example: Offensive messages or pictures are those you would not share with your teachers or parents. (Board Policy, Article 477)
7. Tell an adult in charge immediately, if by accident, you encounter materials which violate the rules of appropriate use. (Board Policy, Article 477)
8. Do not share your password with another person. (Board Policy, Article 477)
9. Do not open someone else's folders, work, or files without permission. (Board Policy, Article 477)
10. Do not waste limited resources such as disk space, printing capacity, or network connections (bandwidth).
Examples: Printing large documents, saving multiple pictures, unauthorized use of streaming audio/video....
11. You will be held accountable for your actions. By violating the rules of appropriate use, you will lose network and Internet privileges and be subject to disciplinary action. (Board Policy, Article 477)

PRIVACY: Computer storage areas may be treated like school lockers. Network administrators may review communications to maintain system integrity and to insure that staff members are using the system responsibly.

STORAGE CAPACITY: Users are expected to delete email or other material that takes up excessive storage space.

ILLEGAL COPYING: Staff members should never download or install any commercial software, shareware, or freeware onto network drives, hard drives, or disks. Nor should staff members copy other people's work or intrude into other people's files.

INAPPROPRIATE MATERIALS OR LANGUAGE: No profane, abusive, impolite, racist, or sexist language should be used to communicate across the school's network or the Internet, nor should materials be accessed or distributed which are not in accordance with the rules and expectations of school behavior. If you encounter material by accident, please notify the adult in charge immediately.

Rio Rancho Public Schools Parent/Guardian Permission User Agreement

Please print student's first and last name: _____

Please print teacher's name: _____

Please print school name: _____

As a parent/guardian of a student in the Rio Rancho Public Schools, I have read the above information about the appropriate use of computers at the school and I understand this agreement will be kept on file at the school. (Questions should be directed to the District Office for clarification).

Parent/Guardian Printed Name

Parent/Guardian Signature

Date

As a student and user of Rio Rancho Public Schools computer networks, I agree to comply with the above stated Rules of Appropriate Use and to use the network and the Internet in a constructive manner.

Student Signature

Date