


Board Approved
6.19.17

Memorandum

To: Dr. V. Sue Cleveland, Superintendent
From: Tom Weeks - Chief Procurement Officer 
Date: May 25, 2017
Re: Award of RFP#2017-009-ADM "Food Service Management"

Please be advised that the Purchasing department has received three (3) proposal offers in response to RFP#2017-009-ADM to provide food management services for the RRPS district. The three respondents are:

- Sodexo
- Aviands
- Southwest Foodservice Excellence

An evaluation committee, comprised of representatives from the schools and finance department, reviewed and evaluated the offers received in accordance with the established weighted evaluation criteria; and now, wish to recommend to the Governing Board that the award be made to Sodexo, Inc. With approval of the Governing Board, the district will forward the recommendation for award, along with the proposed fixed fee contract, to NM-PED for their final review and approval.

Attachments:

cc. Randy Evans, Executive Director, Finance
Richard Bruce, Chief Operating Officer
Felix Griego, Data/Fiscal Manager, NM-PED
File

RFP#2017-009-ADM - "Food Service Management Services"
 5/23/2017 Committee Ranking

CRITERIA		Aviands	Sodexo	SFE
COST: 25 MAX PTS	CM1	16	25	12
	CM2	16	25	12
	CM3	16	25	12
EXPERIENCE & REFERENCES: 15 MAX PTS	CM1	12	15	13
	CM2	12	13	14
	CM3	9	14	10
INNOVATION: 10 MAX PTS	CM1	8	10	8
	CM2	10	9	9
	CM3	7	9	7
INVOLVEMENT OF STUDENTS, STAFF & PATRONS: 10 MAX PTS	CM1	8	10	9
	CM2	9	9	10
	CM3	6	9	7
MENU & PORTION SIZES: 15 MAX PTS	CM1	15	15	15
	CM2	14	14	14
	CM3	13	15	11
ON-SITE MANAGER: 15 MAX PTS	CM1	10	15	8
	CM2	14	15	15
	CM3	12	15	10
PROMOTION OF SCHOOL FOOD SRVC PRGM: 10 MAX PTS	CM1	9	10	9
	CM2	9	9	9
	CM3	7	9	8
Average ranking		77.33	96.67	74.00
NM Pref		1.00	1.00	1.00
Veteran Pref.		1.00	1.00	1.00
Final Ranking		77.33	96.67	74.00

- Cover Letter
- Cert. of Independent Price Determination (Attach A)
- Cert. Suspension & Debarment (Attach B)
- Cert. of Clean Water (Attach C)
- Cert. regarding Lobbying (Attach D)
- Disclosure of Lobbying Activity (Attach E)
- Financial Proforma (Attach F)
- Prgm Information (Attach G)
- Proposal Cover sheet Cert. (Attach H)
- RRPS Signatory Form (Attach I)
- RRPS Campaign Discl. (Attach J)
- Business Refer (Attach K)

X _____
 X _____
 X _____