



# Memorandum

**To:** Dr. V. Sue Cleveland, Superintendent  
**CC:** File  
**From:** Tom Weeks, Chief Procurement Officer  
**Date:** July 28, 2016  
**Re:** Award of ITB#2016-021-FAC – Purchase of Miscellaneous Custodial Supplies & Paper Products

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Dear Dr. Cleveland,

Please be advised that the Purchasing department received six (6) bids in response to the subject invitation to bid. The bidders are Brady Industries; Fleming Chemical Company; Laun-dry Supply Company; Midway Office Supply; Shamrock's Discount Janitor Supply; Sunwest Janitor Supply

The Procurement Department recommends to the Board, approval of the following vendor awards:

**Brady Industries** –Bid items 1, 2, 3, 4, 5, 8, 10, 11, 13, 14, 16, 18, 22, 23, 24, 25 Alt, 26, 27, 28, 30, 31, and 32 for a total amount of \$ 69,454.85  
**Fleming Chemical Company** –Bid item 20 for \$17,856.00  
**Laun-Dry Supply Co.** –Bid items 6, 7, 12, 15, 19, 21, 29 and 33 for a total amount of \$70,117.46  
**Midway Office Supply Centers** –Bid item 9 for a total of \$1,212.00  
**Sunwest Janitor Supply** – Bid item 17 for a total of \$765.00

Attachment: Bid Score Sheet  
Board Meeting Date: August 18, 2016

Procurement Department