



Board Approved 49.18

Memorandum

To: Dr. V. Sue Cleveland, Superintendent

From: Michael Madrid CPPB, Purchasing Agent
Melanie Archibeque RA, LEED AP BD+C, Executive Director of Facilities

Date: April 02, 2018

Re: Award of ITB No. 2018-012-FAC – Eagle Ridge MS HVAC Upgrade Phase #3

The Purchasing Department initiated a procurement on behalf of the Facilities Department for HVAC improvements at Eagle Ridge MS. On March 20, 2018, bids were due and the district received four (4) bids in response to ITB#2018-012-FAC.

All bids were evaluated in order to ensure compliance with the requirements of the solicitation. The procurement project manual referenced pricing for a base bid and Alternate #1. It is staff's recommendation to award this procurement to the lowest responsive bidder – Wiser Electric LLC.

Attachments:
Evaluation spreadsheet

cc. Randy Evans, Executive Director, Finance
Craig Barnard, Project Manager
Michael Baker, Chief Operating Officer