

**ADDENDUM 003****DATE:** May 5, 2016**ADDENDUM NUMBER:** 003**DG PROJECT NUMBER:** 3701, 3702, 3703, 3704, 3705

PROJECT NAMES/ADDRESSES: Rio Rancho Public Schools Entry Security Modifications for:
Eagle Ridge Middle School (RRPS Project # 083001-16-002)
800 Fruta Road, Rio Rancho, NM 87124

Mountain View Middle School (RRPS Project # 083105-16-002)
4101 Montreal Loop NE, Rio Rancho, NM 87144

Rio Rancho Middle School (RRPS Project # 083016-16-001)
1600 Loma Colorado Blvd., Rio Rancho, NM 87144

Cyber Academy (RRPS Project # 083018-16-001)
1330 Jackie Road SE, Rio Rancho, NM 87124

Lincoln Middle School (RRPS Project # 083481 -16-001)
2287 Lema Road SE, Rio Rancho, NM 87124

ISSUED BY: Emily Brudenell, Project Manager

NOTICE: *This addendum forms a part of the Contract Documents and modifies the Documents issued by The Hartman + Majewski Design Group and dated April 21, 2016. Acknowledge receipt of this Addendum in locations required on the Pricing Forms. Failure to do so may subject the Proposer to disqualification. All other provisions of the Contract Documents shall remain unchanged. This Addendum contains ten (10) 8 ½" x 11" sheets.*

CHANGES TO THE PROJECT MANUAL:**1. 00 11 16 INVITATION TO BID**

- A. Revise Sealed bid opening date to May 16, 2106.
- B. Date Revised to April 21, 2016.
- C. Revise phone number for Tracey Heller.
- D. Revise date of non mandatory pre-bid meeting to May 10, 2016.

2. 00 41 13 BID FORM

- A. Revise Title to read "BID FORM (Lump Sum and Unit Price)"
- B. Revise paragraph 4 to read "Bids shall be presented in the form of a total Base Bid proposal under each project as well as a total base bid proposal under a Lump Sum Contract. Contract will be awarded on the lowest lump sum price only."
- C. Delete subparagraph 4A. Bid Selection to be determined and awarded by lump sum price. Bid Lot pricing is requested for project administration only.
- D. Title of Subparagraph 5B to read LUMP SUM PRICE for all Bid Lots.

END OF ADDENDUM 002

INVITATION TO BID CONSTRUCTION CONTRACT

BID NUMBER: 2016-020-FAC

Sealed bid opening date:
May 16, 2016, 3:00 PM

RIO RANCHO PUBLIC SCHOOLS
PURCHASING

PROJECT:

RIO RANCHO PUBLIC SCHOOLS
ENTRY SECURITY MODIFICATIONS

DISTRICT PROJECT NO.:
REFER TO BID LOTS

DESIGN PROFESSIONAL OF RECORD:

Hartman + Majewski Design Group
120 Vassar Dr SE, Suite 100
Albuquerque, NM 87106

BID OPENING ADDRESS:

RIO RANCHO PUBLIC SCHOOLS
500 LASER ROAD, NE
DISTRICT OFFICE ROOM 215
RIO RANCHO, NM 87124
Telephone: (505) 896-0667

OWNER:

RIO RANCHO PUBLIC SCHOOLS
500 LASER ROAD NE
RIO RANCHO, NM 87124
(505) 896-0667

DATE: April 21, 2016

Contact Names:

Tom Weeks
Chief Procurement Officer
(505) 962-1143

Kathy Hayes
Purchasing Specialist
(505)962-1137

Phillip A. Bradley-Ortiz
Project Manager
(505) 962-1138

Tracey Heller
Facilities Planner / PM
(505) 962-1223

IMPORTANT: BIDS MUST BE SUBMITTED IN A SEALED ENVELOPE WITH THE BID NUMBER AND OPENING DATE CLEARLY INDICATED ON THE BOTTOM LEFT HAND SIDE OF THE FRONT OF THE ENVELOPE.

SEALED BIDS WILL BE RECEIVED AT THE ABOVE SPECIFIED DATE, LOCAL TIME AND ADDRESS THEN PUBLICLY OPENED AT THE ABOVE SPECIFIED ADDRESS AND READ ALOUD. BIDS NOT RECEIVED BY THE ABOVE SPECIFIED DATE, LOCAL TIME AND AT THE LISTED ADDRESS PRIOR TO BID TIME, WILL NOT BE OPENED OR CONSIDERED. DELIVERY IS SOLELY THE RESPONSIBILITY OF THE BIDDER.

THIS BID IS SUBJECT TO THE REQUIREMENTS OF THE BIDDING DOCUMENTS AS DEFINED IN THE "INSTRUCTIONS TO BIDDERS," SECTION 00100.

THE BID PROPOSAL FORM MUST BE ACCOMPANIED BY A SURETY BOND, SUBCONTRACTOR LISTING FORM, AND DOCUMENTS SPECIFIED IN THE "INSTRUCTIONS TO BIDDERS."

This mailing contains three pages

INVITATION TO BID page 2

Bids shall be presented in the form of a total Base Bid proposal, under a Lump Sum Contract, plus any additive or deductive alternates, that are selected by the Owner. A bid must be submitted on all bid items and alternates; segregated bids will not be accepted. Plans and specifications are available from the RRPS website @[https://:www.rrps.net](https://www.rrps.net)>District>Purchasing.

Bidders may also purchase a CD, with the Bid Documents, from Albuquerque Reprographics, Inc., at their cost.

NOTE: Base Bid price shall not include state gross receipts or local options taxes. Taxes will be included in the Contracted Amount at prevailing rates as a separate item to be paid by Owner.

In submitting this bid, each Bidder must satisfy all terms and conditions of the Bidding Documents. All work covered by this Invitation to Bid shall be in accordance with applicable state laws and, if bid amount is \$60,000 or more, is subject to the minimum wage rate determination issued by the office of the Labor Commissioner for this project. If the bid amount of the contractor or any subcontractor exceeds \$50,000, the contractor and/or subcontractor must comply with the registration requirements pursuant to the Public Works Minimum Wage Act.

INVITATION TO BID page 3

Bid Security, in the form of a surety bond, executed by a surety company authorized to do business in the State of New Mexico, in the amount of **5%** of the total bid, or the equivalent in cash, by means of a cashier's check or in a form satisfactory to the Owner, must accompany each bid, in accordance with the Instructions to Bidders.

A 100% Performance Bond and a 100% Payment and Materials Bond, executed by a surety company authorized to do business in the State of New Mexico, shall be required from the successful Bidder prior to award of contract.

A completed Subcontractor Listing Form must accompany each bid.

Each subcontractor shall provide a performance and payment bond on a public works building project if the subcontractor's contract (to the Contractor) for work to be performed on a project is fifty thousand dollars (\$50,000) or more. Failure of a Subcontractor to provide required bond shall not subject the Owner to any increase in cost due to approved substitution of Subcontractor.

The Bidding Documents contain a time for completion of the work and further impose liquidated damages for failure to complete the work within that time period.

No Bidder may withdraw his bid for **45 days** after the actual date of the opening thereof.

The Owner intends to award this Project to the lowest responsive and responsible Bidder. The Owner reserves the right to reject any and all bids, to waive technical irregularities, and to award the contract to the Bidder whose bid it deems to be in the best interest of the Owner.

Attention of the Bidder is particularly directed to the current requirements as to Resident and Resident Veteran Contractor's Preference per Section 13-4-2 NMSA 1978. The provisions of Sections 13-4-1 through 13-4-4 NMSA 1978 are not applicable to projects receiving Federal aid or when the expenditure of Federal funds designated for a specific contract is involved.

Requests for approval of substitutions for "or equal" material or equipment, if allowed by the contract documents, must include a detailed itemized comparison of the proposed substitution with the specified product and be submitted at least 10 days prior to the bid date in accordance with Paragraph 3.3 of the Instructions to Bidders.

A non-mandatory **pre bid meeting** is scheduled, prior to the bid date.

LOCATION: Rio Rancho Public Schools Training Center
(Building next to District Office)
500 Laser Road NE
Rio Rancho, NM 87124

On:

DATE: May 10, 2016 TIME: 10:00 AM

END OF INVITATION TO BID

- B. the Bidder has familiarized himself with the nature and extent of the Bidding Documents, Work, site, locality, and all local conditions, laws, and regulations that in any manner may affect cost, progress, performance, or furnishing of the Work;
- C. the Bidder has carefully studied all reports and drawings of subsurface conditions which are identified in the Information Available to Bidders and accepts the determination set forth in the Information Available to Bidders of the extent of the technical data contained in such reports and drawings upon which the Bidder is entitled to rely;
- D. the Bidder has correlated the results of all such observations, examinations, investigations, explorations, tests, reports, and studies with the terms and conditions of the Bidding Documents;
- E. the Bidder has given the Design Professional written notice of all conflicts, errors, and discrepancies that he has discovered in the Bidding Documents, and the written resolution thereof by the Design Professional is acceptable to the Bidder;
- F. this Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization, or corporation; the Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; the Bidder has not solicited or induced any person, firm, or corporation to refrain from bidding; and the Bidder has not sought by collusion to obtain for himself any advantage over any other Bidder or over the Owner;
- G. the Bidder acknowledges that he has attended any mandatory pre-bid conference scheduled by the Owner or the Design Professional pertaining to this project;
- H. the Bidder agrees to show clearly on the envelope in which the Bid is submitted the Project Name and Number, and Invitation to Bid Number; and,
- I. the Bidder will complete the Work for the following price(s) (**do not include any gross receipts tax in the price(s)**).

4. Bids shall be presented in the form of a total Base Bid proposal under each project as well as a total base bid proposal under a Lump Sum Contract. Contract will be awarded on the lowest lump sum price only.

5. Bid:

A. BID LOT PRICES (please use typewriter or print legibly in ink) (use words):

Bid Lot 1: Rio Rancho Public Schools Project 083105-16-002, Mountain View Middle School
4101 Montreal Loop NE, Rio Rancho, New Mexico 87144

_____ (\$ _____)

Bid Lot 2: Rio Rancho Public Schools Project 083818-16-001, Rio Rancho Cyber Academy
1330 Jackie Road SE, Rio Rancho, New Mexico 87124

_____ (\$ _____)

Bid Lot 3: Rio Rancho Public Schools Project 083016-16-001, Rio Rancho Middle School
1600 Loma Colorado Blvd NE, Rio Rancho, New Mexico 87144

_____ (\$ _____)

Bid Lot 4: Rio Rancho Public Schools Project 083481-16-001, Lincoln Middle School
2287 Lema Road NE, Rio Rancho, New Mexico 87124

_____ (\$ _____)

Bid Lot 5: Rio Rancho Public Schools Project 083001-16-002, Eagle Ridge Middle School
800 Fruta Road NE, Rio Rancho, New Mexico 87124

_____ (\$ _____)

B. LUMP SUM PRICE for all Bid Lots (please use typewriter or print legibly in ink) (use words):

_____ (\$ _____)

6. The Bidder agrees that:

A. The Work to be performed under this Contract shall be commenced not later than ten (10) consecutive days after the date of written Notice to Proceed, and that Substantial Completion shall be achieved not later than 90 days after the date of written Notice of Intent to Award, except as hereafter extended by valid written Change Order by the Owner.

B. Should the Contractor neglect, refuse, or otherwise fail to complete the Work within the time specified, the Contractor agrees to pay to the Owner in partial consideration for the award of this Contract the amount of _____ Dollars (\$) per consecutive day, each Bid Lot, not as a penalty, but as liquidated damages for such breach of the Contract.

C. The above prices shall include all labor, materials, removal, overhead, profit, insurance, taxes (**not including gross receipts tax**), etc., to cover the finished work of the several kinds called for. Changes shall be processed in accordance with the Contract Documents.

D. It is understood that the Owner reserves the right to reject any or all Bids and to waive any technical irregularities in the bidding.

7. The following documents are attached to and made a condition of this Bid:

- A. Bid Security with Agent's Affidavit;
- B. Subcontractors Listing; and,
- C. Other (list):

8. The terms used in this Bid and the Bidding and Contract Documents which are defined in the Conditions of the Construction Contract (General, Supplementary, and Other Conditions), included as part of the Bidding Documents, have the meanings assigned to them in those Conditions.

9. The Bidder is a(n):

A. INDIVIDUAL;

By: _____
(Individual's Signature)

Doing business as: _____

Business address: _____

Telephone: (____) _____

FAX: (____) _____

B. PARTNERSHIP:

By: _____
(Firm Name)

(General Partner's Signature)
Business address: _____

Telephone: (____) _____

FAX: (____) _____

C. CORPORATION:

Corporation Name: _____

State of Incorporation: _____

By _____ Title: _____
(Print Name of Person Authorized to Sign)

* _____
Signature of Authorized Person

If a New Mexico Corporation: _____
NM Certificate of Incorporation Number

If a Foreign Corporation: _____
NM Certificate of Authority Number

Attest (Secretary): _____

Business address _____

Telephone: (____) _____

FAX: (____) _____

CORPORATE SEAL HERE

Or,

D. JOINT VENTURE:

By _____
(Name)
Address: _____

Telephone: (____) _____
FAX: (____) _____

By _____
(Name)
Address: _____

Telephone: (____) _____
FAX: (____) _____

By _____
(Name)
Address: _____

Telephone: (____) _____
FAX: (____) _____

Each Joint Venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated in the appropriate category.

BIDDER MUST FILL IN THE FOLLOWING (if none, write none)

NM License Number _____ License Classification: _____

Dept. of Workforce Solutions Minimum Wage Act Registration Number (DWS#)

Resident Contractor's Preference Number: _____

END OF BID FORM