



RIO RANCHO PUBLIC SCHOOLS PURCHASING DEPARTMENT
NOTICE OF INTENT TO AWARD SOLE SOURCE PROCUREMENT
March 14, 2016

Chief Procurement Officer: Tom Weeks
Telephone Number: (505) 962-1143

Prospective Contractor:
Weidenhammer
935 Berkshire Blvd.
Wyomissing, PA 19610

Amount of Prospective contract: \$59,000/year

Price Breakdown

- **Alio financial Accounting maintenance** (\$21,485/yr)
- **Alio Human Resources Maintenance** (\$18,190/yr)
- **Alio Timeclock interface Maintenance** (\$ 1,207/yr)
- **Alio Fixed Assets maintenance** (\$ 1,207/yr)
- **Alio New Mexico SRC Maintenance** (\$ 7,714/yr)
- **Alio ORACLE Standard Edition one maintenance** (\$ 1,015/yr)
- **Alio ORACLE Forms & Reports Maintenance** (\$ 4,053/yr)

Proposed Contract Term: 60 Months (5 years)

Summary:

The Rio Rancho Public Schools Purchasing Department intends to make a purchase for which we believe there is no competition. This will be a "Sole Source" procurement made in accordance with 13-1-126 NMSA 1978. The purpose of this notice of intent is to attempt to identify possible alternatives. Any potential vendor who does not agree that this product or service is available from only the intended source must contact the Rio Rancho Public Schools Purchasing Office within thirty (30) calendar days of the date this notice is posted to the State of New Mexico General Services/Purchasing Division "Sunshine Portal". Note, the full Notice of

Intent - Sole Source Procurement and Contractor Measurement and Verification Plan package may be viewed online at the following website address:

http://www.generalservices.state.nm.us/statepurchasing/Sole_Source_Emergency_View.aspx

Your response must be in writing and describe the product or service you are proposing as an equivalent or alternative product and service. Please send your response, via email to: tom.weeks@rrps.net The words "Response to Proposed Sole Source" must appear in the subject line. If you have any questions, please contact this office at that email address.

PROJECT DESCRIPTION:

Weidenhammer has been the provider of financial accounting software and technical support to the Rio Rancho Public Schools District over the past seven to ten years. Weidhammer is the sole source manufacturer of the Alio Financial Reporting Software solution which includes Alio Accounting, Human Resources, Timeclock Interface, Fixed Assets, New Mexico State Reporting Compliance, and Alio ORACLE forms and reports interfacing modules and offerings. Each of these software solutions enables RRPS to perform the following functions:

Alio Financial Accounting. The finance accounting system encompasses purchasing, accounts payable, accounts receivable, cash receipts, budget transfers and all related reporting.

Alio Human Resources is used for salary administration, position control and reporting.

Alio Timeclock Interface is utilized to create an interface between external timekeeping system and Alio Payroll.

Alio Fixed Assets is used to inventory and track the district's fixed assets and inventory and to establish and maintain depreciation schedules.

Alio New Mexico State Reporting module is used to endure compliance with New Mexico reporting compliance.

Alio ORACLE Standard Edition One license and Alio ORACLE Forms & Reports Maintenance

This cross-functionality provides reduced management overhead and coordinated data management so that any functionality provided by one solution has immediate integration and interaction with the other services. This also allows for centralized support and reduced time and effort for implementation and upgrade services.

Specific Product/Services

Integration with Existing Services/Products:

The final product being delivered for Rio Rancho Public Schools must include a plan for staff training and integration with existing systems (e.g. the SIS, existing web site, back-end data files, etc.) to provide the smoothest transition possible and least disruption to existing communication processes.