



December 21, 2018

FROM: Michael Madrid CPO, CPPB Chief Procurement Officer

RE: RFP No. 2019-008-FAC – Joe Harris Elementary School

This letter is your notification that the Rio Rancho Public Schools (RRPS) has a current RFP in an area you identified in your vendor registration packet. A complete set of the project manual, drawings and specifications can be obtained at **Albuquerque Reprographics 4716 McLeod NE, Albuquerque, NM, 505-884-0862**. The following is information regarding the submittal of proposals:

RFP No. 2019-008-FAC

RFP Name: Joe Harris Elementary School

Due Date/Time: February 07, 2019 @ 2:00 p.m.

Contact: Michael Madrid CPPB, CPO
Chief Procurement Officer
michael.madrid@rrps.net
(505)-962-1143

Location: Rio Rancho School District Offices (Purchasing),
500 Laser Rd NE
Rio Rancho, NM 87124

A mandatory pre-proposal conference has been scheduled for January 11, 2019, @ 2:00 p.m. at the Rio Rancho District Office, RRPS Board Room 1, 500 Laser Rd. NE, Rio Rancho, NM 87124.

This notification process is intended to reduce postage and paper costs for the Rio Rancho Public Schools. All future ITBs/RFPs notifications will utilize this process. RRPS will continue to advertise all procurements in the Albuquerque Journal.

Any listed solicitation does not obligate the Rio Rancho School District for any cost(s) associated with any response preparation, the return of a response, and is not to be considered a contract for any purchase of goods, services, or construction.

Please note that all ITBs/RFPs must be submitted by the due date and time as stated in the ITB/RFP documents. The Rio Rancho Public Schools does not accept responses electronically, by fax or email as a hardcopy with original signature must be submitted. Responses arriving after the due date or time will be returned unopened.