




Board Approved
9.24.18

Memorandum

To: Dr. V. Sue Cleveland, Superintendent

From: Michael Madrid, Purchasing Manager 

Date: September 19, 2018

Re: Award of RFP No. 2019-004-FAC – Plumbing Contractor on Demand

The Purchasing Department initiated a procurement on behalf of the Rio Rancho Facilities Department for Plumbing Contractor on Demand. On September 12, 2018, at 2:00 p.m. proposals were due and the district received three (3) proposals in response to RFP No 2019-004-FAC

Procurement conducted a review of the proposal to ensure compliance with the mandatory requirements referenced in the request for proposal solicitation. It was determined that all offerors were responsive and were eligible to be evaluated by the evaluation review committee.

A thorough review of all submittals was conducted by the evaluation committee with regards to qualification requirements and pricing as identified in the procurement. The evaluation criteria were scored and ranked in order to determine the most qualified offeror. Attached is a copy of the evaluation scoring report.

In order to ensure that the district has sufficient resources to address maintenance, emergency and other on-call requirements, a multiple award is being recommended. Staff recommends award be issued to the two highest ranked firms – B&D Industries and JB Henderson.

Attachments:

RFP Evaluation Report
cc. Michael Baker, Chief Operating Officer
Randy Evans, Executive Director, Finance



**Plumbing Contractor On Demand
RFP No. 2019-004-FAC
EVALUATION COMMITTEE SCORING REPORT**

Offeror: B&D Industries Inc.

EVALUATION CRITERIA	Member #1	Member #2	Member #3	Member #4	Member #5	OVERALL RANKING
Past Performance -18 Possible Points	16.00	18.00	18.00	18.00	18.00	
Project Staffing - 15 Possible Points	15.00	15.00	15.00	14.00	15.00	
Management Plan - 15 Possible Points	15.00	15.00	15.00	15.00	15.00	
Health and Safety - 12 Points Possible	12.00	12.00	12.00	12.00	12.00	
TECHNICAL PROPOSAL SUBTOTAL	58.00	60.00	60.00	59.00	60.00	
Price Proposal - 40 Possible Points	31.34	31.34	31.34	31.34	31.34	
Resident or Veterans Contractor Preference	5	5	5	5	5	
Total Raw Score Including Preferences	94.34	96.34	96.34	95.34	96.34	
Ranking Among Proposals	1	1	1	1	1	1

Offeror: JB Henderson

EVALUATION CRITERIA	Member #1	Member #2	Member #3	Member #4	Member #5	OVERALL RANKING
Past Performance -18 Possible Points	16.00	17.00	16.00	18.00	17.00	
Project Staffing - 15 Possible Points	10.00	13.00	13.00	14.00	13.00	
Management Plan - 15 Possible Points	13.00	15.00	14.00	15.00	15.00	
Health and Safety - 12 Points Possible	12.00	12.00	12.00	12.00	12.00	
TECHNICAL PROPOSAL SUBTOTAL	51.00	57.00	55.00	59.00	57.00	
Price Proposal - 40 Possible Points	21.26	21.26	21.26	21.26	21.26	
Resident or Veterans Contractor Preference	5	5	5	5	5	
Total Raw Score Including Preferences	77.26	83.26	81.26	85.26	83.26	
Ranking Among Proposals	3	2	2	2	2	2

Offeror: JBL Plumbing

EVALUATION CRITERIA	Member #1	Member #2	Member #3	Member #4	Member #5	OVERALL RANKING
Past Performance -18 Possible Points	9.00	8.00	9.00	10.00	10.00	
Project Staffing - 15 Possible Points	7.00	8.00	8.00	10.00	9.00	
Management Plan - 15 Possible Points	9.00	8.00	9.00	9.00	9.00	
Health and Safety - 12 Points Possible	5.00	5.00	5.00	5.00	5.00	
TECHNICAL PROPOSAL SUBTOTAL	30.00	29.00	31.00	34.00	33.00	
Price Proposal - 40 Possible Points	40.00	40.00	40.00	40.00	40.00	
Resident or Veterans Contractor Preference	10	10	10	10	10	
Total Raw Score Including Preferences	80.00	79.00	81.00	84.00	83.00	
Ranking Among Proposals	2	3	3	3	3	3