


Board Approved
11.12.18



Memorandum

To: Dr. V. Sue Cleveland, Superintendent

From: Michael Madrid CPO, CPPB, Purchasing Manager 

Date: October 18, 2018

Re: Award of ITB No. 2019-007-FAC Pumping and Disposal Services

The Purchasing Department initiated a procurement on behalf of the Rio Rancho Facilities Department for Pumping and Disposal Services. On October 16, 2018, at 2:00 p.m. bids were due and the district received two (2) bids in response to ITB No 2019-007-FAC.

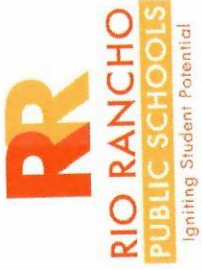
Procurement conducted a public bid opening on October 16, 2018, at 2:00 p.m. and read aloud all mandatory requirements for this procurement. The Purchasing Department has verified that the mandatory documents referenced in the invitation to bid were provided. It is staff's recommendation to solicit RRPS Board approval to the lowest responsive bidder – AAA Pumping Services (Primary Bidder). Additionally, we would solicit an award be issued to Atlas Pumping (Secondary Bidder). A copy of the bid tabulation is provided as an attachment to this request.

The purpose of a primary and secondary bidder is to ensure that the district has sufficient coverage throughout the term of this procurement (four years). The district will contract with AAA Pumping Services and should they be unable to meet the services requirements, the district will solicit the services of the secondary vendor.

Attachments:

Bid Tabulation

cc. Michael Baker, Chief Operating Officer
Randy Evans, Executive Director, Finance



ITB OPENING
PUMPING SERVICE AND DISPOSAL
ITB #2019-007-IT
DATE/TIME: October 16, 2018 - @ 2:00 P.M.
ITB TABULATION

	BIDDER NAME	BIDDER NAME	BIDDER NAME	BIDDER NAME	BIDDER NAME
	AAA PUMPING		ATLAS PUMPING		
ACKNOWLEDGE OF ADDENDA 1	YES		YES		
CAMPAIGN CONTRIBUTION DISCLOSURE	YES		YES		
RESIDENT VETERAN OR RESIDENT BUSINESS PREFERENCE	NO		NO		
CONFLICT OF INTEREST	YES		YES		
BIDDER INFORMATION SIGNATURE FORM	YES		YES		
PRICING	\$	2,925.00	\$	4,350.00	\$