



**ADDENDUM/AMENDMENT NUMBER 2
(April 6, 2016)**

**RIO RANCHO PUBLIC SCHOOLS
RFP#2016-013-IT
Purchase of Content Management and Mass Notification System**

DEADLINE FOR RECEIPT OF PROPOSALS IS AS FOLLOWS:

DUE DATE: Friday, April 15, 2016

TIME: 2:00 PM

**DELIVER TO: Rio Rancho Public Schools
Purchasing Room 214
500 Laser Road NE
Rio Rancho, New Mexico 87124**

The purpose of this amendment is to provide Rio Rancho Public Schools written response to the following list of questions that have been timely submitted. Note, all other terms, conditions, specifications, requirements and criteria remain unchanged.

Question #1: “We were wondering if your team has a ball-park budget you are working with for this project.”

Response: No

Question #2: “Do you need separate login for all the 19 schools or only one Admin will be taking care of it?”

Response: *We need to have the flexibility to set up as many admins as needed. Site wide we will need at least five super-admins with access to everything. Beyond that each*

school will have several admins that should have permission based limits to access as defined by the super-admin.

Question #3: “CMS for 19 schools will be one only with login functionality. Right?”

Response: *Not sure we understand this question clearly, so we will re-state and answer as we understand it. There is only one content management system required (not 19) for all schools and our district website. This CMS needs to utilize a single sign-on (login) functionality.*

Question #4: “We will provide support via virtual platform for "Train the Training." Whether School is comfortable with this?”

Response: *If the virtual platform includes live webinar style training that would be acceptable as a part. On-going Live Support is crucial for a school district and so the vendor would be need to be available via phone, email and if needed able to come in person to help with the initial first aspects of training and set up. In the future we would expect that our admins would be able to utilize video tutorials, PDF manuals, webinars and or live conference trainings*

Question #5: “Mobile and Tablet app will be in Portrait mode only. Whether School is comfortable with this?”

Response: *Full mobile capability is a high priority and if full functionality is not available via mobile platforms this will not be highly regarded. We expect the website to be fully responsive in both portrait and landscape modes as some items do not display well in just portrait mode (for example widescreen videos).*

Question #6: “Can we get a list of the pre-bid conference attendees?”

Response: *A Pre-bid meeting has not been scheduled for this solicitation.*

Question #7: “Looking at the scope of work, total development will take more time than what you are looking at (1st July 2016). Is the project completion date (1st July 2016) flexible?”

Response: *The time deadline is very important to us as we would like to transition from our existing platform to a new platform prior to the start of the 2016-17 school year, providing time for those utilizing the system to be comfortably trained. Mainly we are trying to see if a vendor would be able to meet our time deadline, those coming closest to this capability will obviously be more preferred. However, all scope of work timelines will be evaluated*

Question #8: “Other option to meet the deadline of 1st July 2016 would be completing the development in phases. Phase I can be with major features and released on 1st July, and the later Phases will cover all the remaining features. Is the school open to such kind

of development in Phases?”

Response: *This kind of thinking is very attractive to us as we are seeking a specific solution for our district's needs. If the major functions of the system can be in place in a timely manner to meet our deadlines and other aspects added in phases we would be open to such implementation.*

Question #9: “V Page 23 CMS Specifications. Provide Seamless Integration. The proposed system must be able to seamlessly integrate with the Mass Notification System (MNS), the Mobile Application, PowerSchool and Microsoft Active Directory.

Question what type of Active Directory is used by the district?”

Response: *Microsoft Active Directory used to control user and group access and permissions.*

Question #10: “VII Page 27 APP SPECIFICATIONS. Provide MNS integration. The App must integrate with the Mass Notification System (MNS) so messages can be sent from the App and pushed to all notification devices including phone, email, SMS, newsfeed, Social Media and the website via RSS feeds. Can the district provide clarification on the above statement?”

Response: *The primary point of integration would be to allow messages from the Mass Notification system to be initiated from the App itself (via someone's smartphone or tablet) or to have messages that are initiated via the Mass Notification System elsewhere (computer or phone) be pushed out and broadcast via the App.*

Question #11: “Page 26/Paragraph VIII/Section A. Will the district please provide the number of teacher pages and non-teacher pages expected to be migrated?”

Response: *Teacher pages are created via a PowerSchool import and so content will be added by teachers making content migration for these pages unnecessary. We have about 7,600 pages on our websites which includes, teacher and non-teacher pages. So the number of pages to migrate will be this total minus the number of teacher pages, which at the moment I do not have an exact number, but the ballpark would be 6000 pages or less.*

Question #12: “Page 26/Paragraph VIII/Section A. Will the district consider a combination of vendor/district content migration if the solution saves the district money and guarantees a more complete end-result?”

Response: *If a vendor/district combination means the district would be responsible for migrating a portion of the content then the answer would be "no" or "not preferred" as we are seeking a turn-key platform that will minimize the transition time as much as possible as we don't really have the man-power to perform the cut and paste required for migrating the content ourselves.*

Question #13: “Page 26/Paragraph VIII/Section A. In order to confirm whether or not the vendor can meet the transition deadline of July 1st, 2016, it would be helpful to know when the district plans to award a contract and begin work with the selected vendor. Can you please provide both of those expected dates?”

Response: *The RRPS school board has final approval authority. We anticipate a final decision will be made and vendor notified no later than May 10, 2016. Once an award has been made and the successful vendor has been notified, we will be available to begin working with them the following business day, May 11th (for the latest award date) or May 2nd (for the earliest award date).*

Question #14: “Page 23. Can you please explain your current CMS System and Mass Notification System?”

Response: *We currently utilize a BlackBoard products called SchoolFusion (CMS) and Blackboard Connect for our Mass Notification System. Some of the functionality outlined in our RFP is provided by these two systems but not all.*

Question #15: “Page 24. We prefer Amazon Cloud to store web assets. Are you comfortable with it or do you recommend any other cloud service?”

Response: *We are currently utilizing Google Drive as we are slowly implementing Google for education and obviously google drive integrates seamlessly with this and unlimited storage is provided by google for education. If amazon cloud is being utilized for storage that is acceptable as long as our storage parameters can be met.*

Question #16: “Page 25. In Mass Notification System, SMS is also an option. Do we need to add SMS cost also in our proposal or will you be purchasing the service and directly share credentials with us?”

Response: *Please include SMS costs with your proposals.*

Question #17: “Page 26. Do we need to show bus route on Map?”

Response: *If this question is in reference to the Mass Notification System and the ability to define user lists by a combination of factors including bus routes, than a map would be a nice feature but would not be required.*

Question #18: “Page 26. Language translation is for messages only or for CMS also?”

Response: *The ability to translate the CMS website into other languages is a desired feature.*

Question #19: “Page 27. Will you provide us App Store and Play Store Account to Publish App?”

Response: *If the vendor has an account to publish the App that can be utilized or we will provide accounts for publishing.*

Question #20: “Page 22. Do you have your own servers? If yes, can you provide us details of it?”

Response: *We do have hosting capabilities but prefer the platforms be hosted by the vendor or another hosting service guaranteed by the vendor.*