



**AMENDMENT NUMBER 1
(January 2, 2017)**

**RIO RANCHO PUBLIC SCHOOLS
PURCHASING DEPARTMENT
500 LASER ROAD NE
RIO RANCHO, NEW MEXICO 87508**

REQUEST FOR PROPOSAL: RFP#2017-005-SPSV

TITLE: Ancillary Services

DEADLINE FOR RECEIPT OF PROPOSALS IS AS FOLLOWS:

DUE DATE: Monday, January 9, 2017

TIME: 2:00 PM MST

DELIVER TO: Rio Rancho Public Schools
Purchasing Room 120
500 Laser Road NE
Rio Rancho, New Mexico 87124

The purpose of this amendment is to extend the due date and time to 2:00 PM MT, Monday, January 9, 2017 and to provide RRPS written responses to the questions that have been timely submitted – see following list. *All other BID terms, conditions, specifications, requirements and criteria remain unchanged.*

Question #1: Our organization only provides American Sign Language Interpreting services from the list of services you are soliciting. Is it possible to propose for only one service?

Response: Yes.

Question #2: Can you please tell me if any of this RFP involves telephonic interpreting or Video Remote?

Response: RRPS will consider offers to provide telephonic and/or Video remote interpreting services.

Question #3: I just saw the RFP requests a licensed public accountant certify 2015 financial statements. I reached out to our accountant and he said he isn't going to be able to get those done by the 4th. I'm not really sure how to proceed. We'll continue to submit a proposal, but there is no way I can get a financial statement that is certified by my accountant included into the proposal. I'm hoping our proposal will only score will be slightly reduced and not thrown out.

Response: SECTION IV. EVALUATION PROCESS & CRITERIA, criteria II is hereby amended to read as follows:

II. PROPOSER QUALIFICATIONS & RELIABILITY: 35 points

1. The District would like information submitted that would document that the Provider has provided these kinds of services in the past, can be reasonably expect to reliably provide them in the future, and has demonstrated competence, credibility, and responsiveness in meeting the needs of school districts in New Mexico.
2. List prior professional experiences in providing this service as either an individual or as a firm.
3. Detail the staff and establish the level of expertise.
4. Provide your **most recent Annual Reports or financial statements** certified by a licensed public accountant. Confidential data shall be readily separable from the proposal in order to facilitate eventual public inspection of the non-confidential portion of the proposal.